

**Members Present:** Justin Tiarks, Jenny Reiling, Amy Mahdi, Laura Rodriguez-Gonzalez, Lauren Thomas, Noel Nix, Katie Holmes, Nancy Dana (ex-officio)

**Members Absent:** Scott Redinger, Lucie Passus

**Guests:** Bondo Nyembwe

### Mission Statement

**Through the pursuit of knowledge, character building, and service to the community, the mission of St. Paul City School is to ensure a challenging education to a diverse population.**

### 2011-2012 Goals

Comprehensive Policy Review  
Review and Revise Strategic Plan

1. **Public Forum:** Fifteen minutes are available for the public to address the board.
2. **Approval of the Agenda:** Justin called the meeting to order at 5:37 pm. A motion is needed to approve the agenda with revisions. Jenny Reiling Moved, Noel Nix Seconded, APPROVED.
3. **Approval of Minutes:** (Attachment A): A motion is needed to approve the November 19, 2011 minutes. Jenny Reiling Moved, Laura Rodriguez Gonzalez Seconded, APPROVED.
4. **Board Nomination:** Community member Lucie Passus has been nominated to fill an open community member seat.

**Resolution:** Be it resolved that the Board accept the nomination of Lucie Passus to fill the open seat of community member. Katie Holmes Moved, Jenny Reiling Seconded, APPROVED.

5. **Approval of LEA:** A motion is needed to approve Justin Tiarks to act as the Local Education Agency representative in reviewing and filing the school's improvement plan. Laura Rodriguez Gonzalez Moved, Jenny Reiling Seconded, APPROVED.
6. **Reports:**
  - a. **Financial Report and Finance Committee Report (Attachment B):** On track for the financial award again. The state surplus is not coming to education.
  - b. **Executive Director's Report (Attachment C):** School board training possibilities in January. Let Nancy know. She will also look into possible fraud prevention trainings.
  - c. **Principal update (Attachments D and J):** The SIP and DIP have been completed. They need to be submitted by year-end. A budget will be submitted this month for the turnaround school grant. This month, 42 parents graduated from the Hamline SOAR program, and will be offered again in January. This time it will be open to all parents.
  - d. **Committee Reports**

*Governance Committee:* A calendar for review has been completed. Policies are not yet in order, but will be by the January meeting.

*Board Development Committee:* Will be present at all Family Involvement events. Focus is to retain the students we already have, so FIC connections are necessary. Also looking to add a PayPal account directly on the website to maximize donations.

- e. Preschool Update (Attachment E)
- f. Curriculum Update ( Attachment F): We will need to consider updating our technology to support electronic testing. We should be fine for spring testing.
- g. Special Education Update
- h. English Language Learner Update

7. **Authorizer:** As of December 12, 2011, MDE approved the transfer of authorization to Project for Pride in Living.

**Motion:** Be it resolved that the Board approve the contract and grant Board Chair, Justin Tiarks, permission to sign the contract with PPL. Noel Nix Moved, Laura Rodriguez Gonzalez Seconded, APPROVED.

8. **Learning Year Update:** The application for Learning Year is due in January 2012. The writing team will meet the first week of January to condense information. The application will be submitted no later than the third week of January.

**Motion:** Be it resolved that the Board will submit an application for Learning Year. Katie Holmes Moved, Jenny Reiling Seconded, APPROVED.

9. **Audit:** The audit from Larson Allen has been completed. A motion is needed to accept the audit. Jenny Reiling Moved, Laura Rodriguez Gonzalez Seconded, APPROVED.

10. **Resignation/Approval of Letters of Agreement:** The resignation of Heather Rose needs to be accepted. The following staff are being presented for approval for hire:

**Stacey Weizeorick, 6-8 Math teacher**  
**Lindsey Anderson, 3<sup>rd</sup> grade substitute teacher**  
**Moira Fahey, Special Education substitute EA**  
**Wendy Ansley, Primary Music substitute teacher**  
**Jill Ranwehler, MN Reading Corps PreK (no funds required)**  
**Tammy Watkins-Kelly, Substitute van driver**  
**Jean Seabury, 4<sup>th</sup>/5<sup>th</sup> grade EL teacher**  
**Jackie Harmon, 1<sup>st</sup> grade substitute teacher**  
**Leonel Leon, Part-time Technology Manager**  
**Stephanie Roughton, 6-8 Special Education teacher**

**Resolution:** Be it resolved that the resignation of Heather Rose be accepted. Jenny Reiling Moved, Lauren Thomas Seconded, APPROVED.

Be it resolved that the staff listed above be approved for hire. Laura Rodriguez Gonzalez Moved, Lauren Thomas Seconded, APPROVED.

11. **Items to be Considered at the Next Meeting:**

Learning Year Calendar  
Board Training dates for Lauren, Amy, Noel and Lucie

**12. Next Meeting: January 17, 2012 at 5:30 pm**

**13. Future Agenda Priorities:** Time permitting, the Board is urged to examine this list to consider additions and the relative importance for future agendas.

- Social Action/ Community Service Report
- Academic Dashboard

**14. Adjourned at 6:53 pm.** Jenny Reiling Moved, Laura Rodriguez Gonzalez Seconded, APPROVED.

**Prepared by:**

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**Katie Holmes, Board Secretary**

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**12-20-11**